

LIVINGSTONE ADVENTIST ACADEMY
A SEVENTH-DAY ADVENTIST SCHOOL ◆ GRADES K-12
MEDIA FORM

Acceptable Use Policy for Computers & Laptops

Computers are an important tool in education. Students at Livingstone Adventist Academy have supervised access to computers and, thereby, to internet access. The use of computers at school and the access to the world wide web are privileges granted to our students with the understanding that they will abide by the following code of conduct.

- * Students are not to use the internet for personal communications without authorization. e.g.: *shopping, email, social networking (MySpace, Facebook, etc) video files, etc.*
- * Students are not to use offensive language.
- * Students may not copy any software or files in violation of copyright laws.
- * Students must keep their login codes and passwords private.
- * Students should not expect files stored on the school network to be private. All files are subject to review.
- * Students are not to download or upload any programs or files onto or off the school computers or network.
- * Students are not to engage in computer games during class time without authorization (All computer games must be appropriate to the Christian standards of the school)
- * Students are not to change any computer settings without authorization. e.g.: *colors, program options, preferences, or delete, move, or modify any programs in any way.*
- * *Laptops can only be used with teacher authorization and may not be loaned to other students.*

I accept the conditions stated above and recognize that failure to abide by these conditions may result in my loss of internet and/or computer privileges at Livingstone Adventist Academy.

Student Signature

Date

Parent/Guardian Signature

Date

Publication Authorization

I do not authorize

All students' photographs and names are included in our school yearbook. Occasionally, other publications, such as advertising flyers and our website, may use a child's picture. In these cases, your child is either in a group photo or unidentified by full name.

I give permission for my child's photo and/or name (never together) to be used in additional school publications, including advertising flyers and our website, www.laaonline.org.

Parent /Guardian Signature

Date

For any media in which your child is singled out by name and photo, other than yearbook, express permission will be requested.